RULES AND REGULATIONS

OUR LADY OF THE VALLEY CEMETERIES

HORNELL, NEW YORK

OFFICE HOURS
Monday, Tuesday, & Thursday
9:30-3:30
27 Erie Avenue
Hornell, New York 14843

TELEPHONE NUMBER
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Effective 4/1/2026

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I OUR MISSION

Our Lady of the Valley Cemeteries shall assist the Church in fulfilling its ministry to bury the deceased of the faith community in consecrated ground. The Cemeteries shall serve as a sacred and peaceful site of beauty where family and friends can gather in prayer and remembrance. As a place of traditional Christian burial, Our Lady of the Valley Cemeteries reflect respect for the human person, belief in resurrection of the body, and the hope of eternal life. We are dedicated to the Christian burial of all members of the Roman Catholic faith community, and immediate family members who mourn them.

Our Lady of the Valley Cemeteries also fully subscribe to the Creed of the National Catholic Cemetery Conference which reads as follows:

We acknowledge that the Catholic Cemetery is established to carry out the sacred religious function of the burial and care for the resting places of the deceased.

We accept the responsibility of implementing this religious function under the direction and supervision of the local Church authority.

We believe in and are firmly committed to the teachings and rich traditions of the Catholic Church with regard to the deceased and the sacredness of the cemeteries in which their bodies rest.

We recognize the deep religious significance of the Corporal Works of Mercy involved in the burial of the dead and reverence for the deceased.

These rules and regulations are designed for the protection of all lot holders of Our Lady of the Valley Cemeteries and to enable the Cemeteries to carry out its mission and purpose as stated above.

It is not intended that these regulations cause any grief or hardship but that they will be understood to be necessary so that the Cemetery will be maintained and preserved according to an orderly plan. At the same time, these regulations may prevent certain acts by those who could be inconsiderate to the rights of others. The rules and regulations are made for the collective good of all lot holders.

Special cases may arise in which the literal enforcement of a rule or regulation may impose unnecessary hardship. The Cemetery reserves the right in such cases , to make exceptions, suspensions, or modifications of published rules and regulations. Any such temporary exceptions, suspensions, or modifications of published rules and regulations shall in no way be construed as affecting the general application of the rule or regulation. The Cemetery may reserve the right at any time to amend, alter or repeal any rule or regulation for The Cemetery. This right to change or amend any part or all of the rules and regulations for The Cemetery can

be made without prior written notice to the lot owners or their designees. Questions relative to these rules and regulations can be addressed to the Parish office.

With an understanding of the purpose of these rules and regulations, lot holders and visitors are requested to respect their enforcement.

The following rules and regulations are additionally bound by the Rules and Regulations of the Diocese of Rochester.

II DEFINITIONS

Cemetery, as used in these Rules and Regulations shall mean Our Lady of the Valley Parish and Cemeteries: St. Ann Cemetery located in the City of Hornell, NY, St. Mary Cemetery located on route 21 in the Town of Fremont, NY, St. Mary Hillside on Cemetery Road in Rexville, NY and St. Mary Cemetery on County Rt. 117 in Rexville, NY. Cemetery Office shall refer to the Parish Office located at 27 Erie St., Hornell, NY

Management shall mean the persons duly appointed by the Pastor for the purpose of administering the Cemetery.

Burial shall mean the disposition of human remains either in a grave in the ground or in a crypt or niche in a mausoleum above ground.

Interment shall mean the burial of the remains or cremated human remains of the deceased person in a grave in the Cemetery.

Grave shall mean a space of ground in the Cemetery intended to be used for the burial of human remains or cremated human remains.

Plot or Lot shall mean one or more graves.

Monument shall refer to any upright or flat marker designating the deceased. This shall include benches.

Monument Width shall refer to the front to back measurement.

Monument Length shall refer to the left to right measurement.

Infant shall mean a child under 2 years old.

Church shall mean Our Lady of the Valley Roman Catholic Church Society of Steuben County.

III GENERAL SUPERVISION OF THE CEMETERY

1. It is the duty of the management to make such Rules and Regulations for the government of the Cemetery, as they may deem necessary and proper to secure and promote the general objective of the Cemetery. Rules may be changed from time to time.

2. For further information or interpretation regarding the Rules and Regulations of the Cemetery, contact the Cemetery office. The following rules and regulations supersede all previously published rules and regulations unless specifically noted. The Cemetery Office is aware that there are existing monuments in the cemetery and/or orders that were placed before this policy was issued that do not meet these guidelines. Those monuments will be grandfathered to the existing policy at the time of their placement.

3. The Cemetery grounds and structures shall always be under the care of the Cemetery. The Cemetery shall reserve the right to grade and improve the same; to keep and maintain in proper condition the lawns, fences, roads, and walkways and to plant or remove trees, shrubs, and bushes wherever it may deem advisable.

4. All improvements and care for the lots and graves, including grading, cutting trees, planting, and seeding, cutting, and removing trees, etc. shall be controlled by the Cemetery and such work performed by the Cemetery workers under the direction of the Cemetery management. For the sake of proper maintenance, trees CANNOT be planted by individual lot owners.

5. Memorials on lots are the property of the lot holders, or their heirs, who are responsible for maintaining them in a safe and proper condition.

6. No money shall be paid to any person in the employ of the Cemetery for any personal service, attentions or favors. Any employee accepting money for the performance of personal service, other work or favors may be subject to disciplinary action.

7. Management shall have the right to correct any errors that may be made by it either in making interments, disinterment, or removals, or in the description, transfer or conveyance of any rights, lot, either by canceling such conveyance and substituting and conveying in lieu thereof other interment rights, lot of equal value and similar location as far as possible, as may be selected by the Management, or in the sole discretion of the Management, by refunding money paid on account of said purpose.

8. In the event any such error shall involve the interment of the remains of any person in any lot, the Management reserves, and shall have the right to remove and re-inter the remains in such other lot of equal value and similar location as may be substituted and conveyed in lieu thereof.

9. Due to the difficulty of clearing all snow and ice from the roadways, it is recommended that traffic through the cemeteries be limited during the winter months.

IV ARRANGEMENTS FOR INTERMENTS.

1. Arrangements for burials shall be made at the Cemetery office no later than 11:00 AM three business (3) days prior to the burial or by an agreement with the Pastor or his representatives. Burials will not be made on Sundays or on legal holidays or Thursday through Sunday of Holy Week.

2. Funeral notices should not be posted on social media until first verifying with the Church Office.

3. Interments must be completed by 3:00 PM to prevent an overtime fee of $150.

4. A proper burial permit, issued by a duly accredited public official, must be presented to the Cemetery before burial can be made.

5. A Body Delivery Receipt, supplied by the Cemetery, signed by the Funeral Director and Co-signed by the Sexton, or other Cemetery representative, must be executed prior to burial.

6. Payment of interment fee (grave opening) must be made before burial.

7. Management shall have the right to request those wishing to select a lot, or arrange for a burial, to call at the Cemetery Office in ample time to complete arrangements before closing time of the Cemetery Office. (Location for interment on multiple grave lots should be made by the family or its representatives). If a Funeral Director or other agent is representing the lot, the arrangements made by the agent with Management are binding on said lot.

8. Concrete, fiberglass or metal outer cases must be used for an adult interment in the Cemetery. Such outer cases must not exceed the Cemetery's standard grave dimensions and regulated size.

9. Caskets must be firm enough to be properly carried to the gravesite and rigid enough to be handled on a standard lowering or handling device. Sealer caskets are not required for in-ground use.

10. The Cemetery does not require that a body be embalmed for in-ground burial.

11. Cremated remains for in-ground burial must be placed in an all-weather container or in a "Universal Type" unit.

12. Funeral flowers will be removed by the Cemetery after the third day following the burial. Should members of the family wish to retain some of these flowers, the Cemetery respectfully requests that this be done within 3 days following the interment service.

13. One burial of an adult body and two cremains or one infant is allowed in one grave. However, interment of three cremains or two infants in one grave is permitted if all other Cemetery Regulations are met. Memorialization on a grave with such interments must be on a single memorial in keeping with the style, type, and location of other memorials in the section and approved by Cemetery management.

14. Management shall not be liable for any order by telephone or any error occurring from the want of proper instructions as to size of casket, or as to particular grave or crypt locations where burial is to be made. Management shall also not be liable for any delay in burial where rules and regulations have not been complied with, and further reserve the right under such circumstances, to place the body in a receiving vault, at lot or crypt holder expense, until rights have been determined.

15. The casket may not be opened at any time within the Cemetery without the express permission and in the presence of Management. The Management reserves the right to refuse permission to anyone to open the casket or to touch the body without the consent of the legal representative of the deceased or without a Court order.

16. Only persons employed by the Cemetery and only equipment owned by the Cemetery or persons employed by the Cemetery shall be used in making burials or removals unless the Management makes other arrangements.

17. For safety and liability purposes, graveside committals will end after the prayer or committal service. The backfilling of the grave will not commence until the area has cleared and the precession has left.

18. All burials are not only subject to these Rules and Regulations but also subject to the orders and laws of the Diocese of Rochester, the State of New York, the County of Steuben and the City of Hornell or the Town of Fremont and the Town of West Union.

V DISINTERMENTS

1. Application for disinterment of a body, or cremains shall be made at the Cemetery Office. Permission for disinterment must be based upon application of the spouse, child or children, parent, or parents, next of kin, or designated person responsible for the deceased person. In certain cases, the Cemetery may require a Court to allow a disinterment.

2. A permit is required for removal to another cemetery. Upon proper application and payment for the disinterment, the Cemetery will schedule the removal, either for movement from one part of the Cemetery to another, or removal to another cemetery.

3. The family may choose to designate either a priest or their funeral director as witness to the exhumation however, due to the nature of this process, exhumations will not be performed with family or spectators present.

4. At the time of disinterment, all monuments and headstones pertaining to the body must be removed from the Cemetery. It is the responsibly of the person requesting the exhumation to have arrangements made for the monument removal at the time the disinterment and resetting at the new location.

VI BURIAL LOTS

1. Lot locations may be selected and arranged at the Cemetery office. It is strongly recommended that the selection be made in person at the appropriate cemetery by the purchaser, the family, or their representative.

2. Purchase of a burial site is for the right of burial and not for the land itself. Upon full payment, a Certificate/Deed is issued, which grants the purchaser perpetual right to burial, subject to the Rules and Regulations of the Cemetery, the discipline of the Roman Catholic Church, and the rules of the Diocese of Rochester with respect to burials and funerals.

3. Full payment is expected prior to use of the burial space. However, certain lots purchased before need may be paid in installments with no interest charged on installments over a period of up to one year. Monuments cannot be erected, nor will a certificate be issued until lot(s) are paid in full.

4. Lots, when conveyed to purchasers, may not be sub-divided. Lots may be held jointly by multiple purchasers. Certificates of ownership do not confer the right to sell, transfer or assign any portion of the lot however unbroken lots may be returned to the Cemetery for the original purchase price not to include any permanent maintenance fee and/or foundation removal fees.

5. Upon the death of the owner of a lot, the right of burial passes to the next of kin. Burial rights may be transferred to persons other than the lot holder or heirs by indicating such in a notarized letter directed to the Cemetery office and if all proper conditions are met.

6. Owners of burial rights may not sell or speculate for financial gain on lots on which they have rights of burial. However, unused lots may be returned to the Cemetery for the original purchase price, less the permanent maintenance fee.

7. Original lot owners may transfer the burial rights to a relative or friend by completing a Burial Rights Transfer Form. The original plot owner may "gift" the plot(s) to another upon notification to the Cemetery office.

8. Any lots that are sold/transferred/gifted without the knowledge and approval of the Cemetery Office will not be recognized.

9. Lots are for interment of human remains only.

10. It is the responsibility of the lot holder to notify the Cemetery of any change in post office address or telephone number. Notices sent to the lot holder at the last address in the Cemetery records are considered sufficient and proper legal notification.

11. Decorations and memorialization on lots must strictly comply with the rules of Our Lady of the Valley Cemeteries as described in these Regulations, which may change over time. See additional information in the following section.

12. The Cemetery shall not be liable for damage as a result of an act of God or malicious mischief, or for any other occurrences, in which the Cemetery has exercised reasonable care.

13. Except for individual grave planting and decorations, services to the Cemetery property requiring labor shall be performed by the Cemetery's personnel or its authorized agent.

VII CEMETERY DECORATIONS AND PLANTINGS

All cemeteries are "Carry In – Carry Out". This includes all plants, articles, decorations, and sod. Visitors are responsible for the disposal of their refuse. Dumping along roads, in the brush or anywhere else in the cemetery is prohibited.

Any plantings/memorials/decorations must be confined to an area not more than 12 inches in front of the monument or marker that is located at the head of the grave.
Plantings/memorials/decorations are not allowed to the side or rear of monuments AND/OR at foot markers. Any plantings/memorials/decorations that violate existing rules or regulations will be corrected or removed by cemetery workers.

Planting Regulations – Lots and Graves

The height of plantings shall not exceed 18 inches. Any planting which exceeds this height will be removed. The lot owner is responsible for the upkeep and weeding of the planting area. The Cemetery reserves the right to remove all articles if this area is neglected or becomes unsightly. It is recommended that planting areas be bordered with sturdy material such as brick, wood, heavy duty plastic or other suitable material to protect the plantings from mower and weed trimmer work. Loose gravel, rubber chips or glass pebbles are not allowed as a mulch material.

Upright Monument Lots

Planting and/or decorations are allowed on the front side only, within the length of the monument.

Non-Upright Monument Lots / Non-Monumental Section

Flowers may be placed on the grass markers in metal, ceramic, granite, concrete or plastic cemetery vases or urns only. Vases or urns may not exceed 8 inches in diameter. WARNING –GLASS containers are not allowed. Plantings/memorials/decorations may not be placed directly in the ground as this hinders proper mowing. Any such items will be removed by the Cemetery.

Decorations/Memorials

All decorations and/or memorials should reflect the religious nature of the cemetery. They shall be in compliance with and in accord with the doctrine, teaching and discipline of the Roman Catholic Church as determined by Cemetery management in its sole discretion. Any items that could reasonably be deemed offensive by Cemetery Management will be removed. Decorations and/or memorials must be all-weather and must be secured to the monument or secured to the ground. Light weight items that can be blown around are not allowed. Photographs, pictures and/or drawings are not allowed unless they are in waterproof holders. Items that are not waterproof are not allowed. Small toys, balloons, beverage containers, and/or cardboard boxes are not allowed.

Fall/Winter Decorations

The Cemetery permits the placing of natural or artificial wreaths, and/or Winter/Christmas decorations on graves from November 15th to March 15th. Should you wish to save your decoration, please remove it prior to March 15th. Cemetery wreaths shall be no more than 24 inches in diameter, and they may be set on standards or easels or hung on monuments. Please use non-metallic cord as metal tends to rust and permanently stain the monument.

Please refrain from placing pumpkins and/or gourds at the monuments. Once pumpkins and/or gourds rot , they are very difficult to clean up. Lot owners will be responsible for the removal of rotted pumpkins and/or gourds.

Solar Lights

Solar lights must be placed within the aforementioned allowable planting area. Any solar light that is clearly broken or nonfunctional will be removed and disposed of by Cemetery workers.

Sheperd Hooks

Shepherd hooks, of any size or design, used to hold hanging plants or solar lights, are not allowed.

Monument Toppers

Due to the extremely windy conditions at all the cemeteries, monument toppers are not recommended as they tend to blow off. Toppers found on the ground will be disposed of.

Permanent Plantings

Shrubs, bushes, or trees may not be planted on lots or graves. In sections where such planting exists, the Cemetery reserves the right to remove any or all of these so that the area conforms to the landscape plans for our grounds.
The Cemetery has an annual program of tree trimming and removal based on our tree maintenance plan including the replacement of trees in new and older burial sections to maintain our treescape.

Spring Cleanup

The period from approximately April 1st to April 15th is used for spring cleanup. Due to various conditions including inclement weather, the exact dates will vary each year. Exact dates will be posted in the church bulletin and on the cemetery bulletin board by the water station. All Fall and Winter plantings/memorials/decorations remaining on the plot will be removed and discarded. Any remaining decorations/memorials that are deemed weathered or unsightly will be discarded. Any plantings/memorials/decorations that you wish to keep must be removed prior to the start of the cleanup. Planting or placing new decorations on the plot is not to be done until after April 15th.

Fall Cleanup

The period from approximately October 1st to October 15th is used for fall cleanup. Due to various conditions including inclement weather, the exact dates will vary each year. Exact dates will be posted in the church bulletin and on the cemetery bulletin board by the water station. All existing plantings will be weed wacked and/or mowed under regardless of their condition or if they are inside a border. Any memorials/decorations that you wish to keep should be removed prior to the start of the cleanup. The Cemetery will not be responsible for any memorials/decorations/artificial flowers that are damaged or discarded during cleanup. Placing new decorations on the plot is not to be done until after October 15th. Planting or placement of mums will not be allowed until after October 15th. Any mums planted prior to this date may be confused with a summer planting and weed wacked as part of the cleanup. The Cemetery will not be responsible for the cleanup of any plantings that had to be weed wacked inside of a border.

General Rules and Observations

Since there is an established plan for landscaping Cemetery property, the Cemetery Management requests that lot holders not mow or fertilize their lots as this well-intentioned help very often conflicts with the regular Cemetery care. Over-cutting and over-fertilizing occur when both

management and lot holders attempt such maintenance could result in unattractive lawns. Power mowers, operated by anyone other than Cemetery workers, are strictly forbidden.

American flags, up to 12 by 18 inches, may be placed on graves commencing Memorial Day. In respect for the flag, and in concern for the general appearance of the Cemetery, the Cemetery will remove any flags that have become unsightly. All flags must be removed prior to the fall cleanup. Any flags remaining at that time will be removed by the Cemetery and properly disposed. American flags placed by Veteran groups are the responsibility of that group.

Stakes holding temporary markers, American flags, solar lights, etc. must be in contact with the monument base. Where no monument exists, they must be in a position that a monument would occupy. Balloons are not permitted on lots as they tend to drift and can become tangled in the mowers or caught in the trees.

The Cemetery reserves the right to remove decorations and/or plantings that have become withered or unsightly, or violate existing Rules and Regulations, to maintain the best appearance of the grounds.

Anything that is deemed a hazard by Cemetery Management, or its designee, is not allowed for the safe and efficient operation of the cemetery. The risk of sharp objects being picked up by a mower or snow removal equipment is very real. These could be hurled through the air and injure either our employees or visitors to our grounds. They will be removed by the Cemetery and disposed of. It is prohibited to outline graves by stripping the sod in a border effect around the graves.

VIII CONDUCT WITHIN THE CEMETERY

The Cemetery is the final resting place for our departed loved ones and is to remain a place of beauty and peace for all who come here to honor them. We thank you for your conscientious observance of these few simple rules regarding conduct while visiting the Cemetery.

1. Cemetery hours are 6 AM to 10 PM. Overnight parking is not allowed.

2. Motor vehicles must enter and exit at the public entrances and must always remain on designated roads. Please do not drive on grass or planted areas. The speed limit throughout the Cemetery is 15 miles per hour.

3. Dogs and pets must be leashed or restrained by their owners. Pet waste must be removed by the owner.
4. Children should be accompanied by an adult and should not play on lots or lawns. Never allow children to climb upon or handle headstones or monuments. Persons visiting the Cemetery do so at their own risk as to damage or injury from falling monuments and headstones.

5. We encourage walking on Cemetery roads for relaxation and reflection. To avoid distractions when funeral and graveside services may be in progress, jogging and bicycle riding between the hours of 9:00 A.M. to 3:00 P.M is prohibited.

6. Shrubs, trees, and plants are there to enhance the beauty of the Cemetery. Approved plants, flowers and winter decorations are welcome. Please do not bring other objects or decorations unless specific approval is obtained from Cemetery management.

7. The Cemetery is private property for the benefit of its lot holders and their loved ones. Any defacing of monuments, landmarks or the grounds may be considered a criminal act. Cemetery management is obligated to refuse admittance to persons who are known to have caused disturbances or are unwilling to abide by the rules and regulations of the Cemetery.

8. All-terrain vehicles and snowmobiles are not allowed within the Cemetery.

9. Fireworks within the Cemetery boundaries are strictly forbidden

IX PERMANENT MAINTENANCE AND ANNUAL CARE

A portion of the purchase price of lots is set aside and invested to provide sufficient income to meet the ongoing expense of the care and maintenance of the cemetery property.

This care and maintenance consist of mowing grass, trimming around headstones and monuments, regrading and reseeding sunken graves and leveling monuments to keep their proper alignment. This does not include foundation replacement. Care and maintenance are very dependent on the weather. Every effort is made to maintain a timely schedule.

X PROTECTION AGAINST LOSS OR DAMAGE

The Cemetery disclaims all responsibility for loss or damage for causes beyond its reasonable control, and especially from damage by the elements: acts of God – earthquakes, floods, hurricanes, tornadoes, etc.; civil unrest – war, common enemy, air raids, invasions, insurrections, riots, order of any military or civil authority; strikers; explosions; fires; unavoidable accidents; or cause similar or dissimilar beyond control of the Management, whether the damage be direct or collateral.

In the event it becomes necessary to reconstruct or repair any Cemetery section or plot or any portion thereof which has been damaged by such causes, the Management shall give a 10-day written notice of the necessity for such repair to the lot holder of record. The notice shall be given by depositing the same in the United States mail with postage thereon duly prepaid, addressing it to the lot holder of record at his or her address stated in the books of the Management.

In the event that the lot holder fails to repair the damage within a reasonable length of time, the Management may direct that the repairs be made, and the expense charged against the lot holder of record.

XI MONUMENTS AND HEADSTONES

NOTE: Due to insurance requirements, monuments must be purchased through a recognized monument dealer. Due to their unknown quality, monuments purchased by individuals on the internet are not allowed.

1. All requests for monuments, and/or foundations must be submitted to the Cemetery office using the Our Lady of The Valley Parish Cemetery Monument/Foundation Application Form. The form should be submitted no later than April 15 for a spring foundation pour or September 15 for a fall foundation pour. The monument or grass marker design must be approved by the Cemetery office prior to placement. It is recommended that prior to completing an Application, you check with the Cemetery office to confirm all necessary and required information such as plot numbers, locations, etc.

2. Monument designs should reflect the religious nature of the cemetery. They shall be in compliance with and in accord with the doctrine, teaching and discipline of the Roman Catholic Church as determined by Cemetery management in its sole discretion.

3. The lot holder or their successors in burial rights shall have the right to erect a proper memorial subject to the space on the lot and in accordance with the rules of the Cemetery as to dimensions and styles which vary by section. Lots must be fully paid for prior to placing a memorial.

Monument size restrictions are as follows INCLUDING BORDERS with NO EXCEPTIONS:

Single Grave Monument – Not to exceed 36 inches in length.

Two Grave Monument – Not to exceed 60 inches in length.

Three or More Grave Monument – Not to exceed 72 inches in length.

Foundations are 16" in width including borders. There is no exact height restriction as long as the monument is proportionately designed and poses no threat of being top heavy. This will be determined by the Cemetery while reviewing the foundation application.

4. Flat Grass Markers are to be placed at ground level, not grass level. Military markers are to be placed on upright monuments. If there is no upright monument, the military marker must be marble or bronze and placed at ground level at a location approved by the Cemetery office. Ground level military markers must be secured to an appropriate foundation.

5. Final plans showing dimensions, lettering and designs for all memorials must be submitted to Cemetery management for written approval. Any alterations or additions to existing memorials must likewise be submitted for written approval. The lot or burial right holder and the monument dealer submit these plans by written application. In this application, the lot holder agrees to

assume all expenses of erecting the memorial. The application authorizes Cemetery management to construct a foundation as required and to issue written permits to erect the memorial or make any alterations including additions of names or dates. The monument dealer agrees to hold the Cemetery harmless for any damage that may incur to the memorial being erected, other memorials near the memorial being erected, other memorials or Cemetery property. Both lot holder and memorial dealer also agree to abide by all the rules of the Cemetery.
Management reserves the right to remove any memorials erected or altered without a written permit at the expense of the lot holder and memorial dealer.

6. Material for monuments and headstones must be first quality granite or marble and must carry a 5-year guarantee that such stone is free from sap or any other material that will cause stains, checking or cracking. The entire monument must be constructed of one kind of stone and include no vertical joints. Wood, metal, composition markers, emblems, enclosures, or corner posts are not allowed.

7. Monument dealers must similarly guarantee their workmanship to be first quality and that should faults develop within 5 years, the memorial will be replaced by dealers

8. Foundations for monuments and headstones must be built by Cemetery workers or persons contracted by the Cemetery to specifications. Foundations will normally be poured twice a year with the first in May and the second, weather dependent, in October. Raising, lowering, or altering foundations is not allowed. The Cemetery reserves the right to rebuild, reset, repair, or remove the existing foundations at the expense of the lot holder.

9. Monuments must be placed in the center of the lot(s) facing the front.

10. Upright monuments bases must have a rough-cut finish from the ground up.

11. Raised letters are not permitted on monuments set flush with the ground unless they are brass military markers.

12. Should a monument or headstone become a safety hazard or unsightly, the Cemetery reserves the right to correct the conditions at the expense of the owner.

13. Monuments or headstones may not be removed from lots or graves without permission from the Cemetery Office.

14. Monument dealers and contractors must provide a current Certificate of Insurance naming the Cemetery as additional insured to work on Cemetery grounds

14. Solicitation within Cemetery grounds by monument dealers or agents is forbidden.

15. Cremation benches or upright monuments with cremains niches are not allowed.

CEMETERY MEMORIALIZATION POLICY

All monument orders must be submitted in writing. The application must include size dimensions, inscriptions, designs, and lettering. The Cemetery must review, approve, sign, and return the application before the monument is placed.

The following criteria must be met for approval of the order: the design, inscriptions and overall appearance must maintain the sacred nature of the Cemetery and reflect the Churches teaching; anything contrary to the faith is not permitted. The dominant theme must be of a religious nature. This should be characterized by at least a Christian cross or other readily recognized religious theme or symbol. The dominant theme shall be in compliance with and in accord with the doctrine, teaching and discipline of the Roman Catholic Church as determined by Cemetery management in its sole discretion.

Depictions of hobbies, pets, sports, or other elements of the person's life are not suitable to be inscribed on monuments since they can detract from the sacred nature of the Cemetery.

Deceased names should be clearly visible.

A monument with only one first and last name inscribed shall be considered a single grave monument and shall not exceed 36 inches in length.

The monument size must be within the guidelines listed including foundation borders.

Single Grave - No more than 36 inches in length
2 Graves (Double) - No more than 60 inches in length
3 or more Graves - No more than 72 inches in length

Upright monument foundations will be 16 inches in width including borders. Grass marker foundations can be 12 inches wide.

All monuments must be purchased through a monument dealer to ensure quality and guarantee on the material. Monuments must be made of quality granite, marble, or bronze.
Foundations will not be poured on graves that have not settled and have sufficient sod to stabilize and support the area surrounding the monument.
Foundations must be paid before setting monuments. There will be no grass setting of monuments.

The Cemetery Office is aware that there are existing monuments in the cemetery and orders placed before this policy was issued that do not meet these guidelines. Those monuments will be grandfathered to the existing policy at the time of their placement.

CEMETERY FEES Effective May 1, 2026

	Hornell / Rexville
Single Grave	$600.00 / $500.00
Permanent Maintenance	$250.00 / $200.00
Interments (adult)	$675.00 / $700.00
Less than 5 years of age	$400.00 / $400.00
Cremation Interment	$350.00 / $350.00
Saturday Fee	$350.00 / $350.00
Exhumations:	
Adult Vault	$1000.00/$1000.00
Adult Cremation	$500.00/$500.00
Styrofoam or Plastic (infant)	$700.00/$700.00

Non-vaulted exhumations will be by court order only.

Chapel use fee - $50 - To cover renovations and upkeep for those who use it.

Late fee on burials (not funerals) - $150 – if scheduled or delayed after 3 pm on weekdays.

Genealogy, research, or requests for meetings at cemetery - $50

Foundations: The following sizes include borders.

Up to 24" Length	$250
25" to 48" Length	$450
49" to 72" Length	$720
Foundation removal after surrender of lot	$200

Foundation Removals/Repairs at Lot owner request - $200

The preceding rules and regulations are additionally bound by the Rules and Regulations of the Diocese of Rochester.

Special cases may arise in which the literal enforcement of a rule or regulation may impose unnecessary hardship. The Cemetery reserves the right in such cases , to make exceptions, suspensions, or modifications of published rules and regulations. Any such temporary exceptions, suspensions, or modifications of published rules and regulations shall in no way be construed as affecting the general application of the rule or regulation. The Cemetery may reserve the right at any time to amend, alter or repeal any rule or regulation for The Cemetery. This right to change or amend any part or all of the rules and regulations for The Cemetery can be made without prior written notice to the lot owners or their designees. Questions related to these rules and regulations can be addressed to the Parish office.